

# Aldridge State High School

## Student Resource Scheme

### Annual Parent Information Letter

Dear Parents/Guardians,

This letter contains important information about the **2023 Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost effective alternative to purchasing textbooks and/or resources elsewhere, Aldridge State High School operates a SRS for 2023.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held on **31/10/2022**.

#### SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

*Student is new to the school.....*

Parents are required to complete and return the SRS Participation Agreement Form when joining the scheme for the first time. **If no participation form is received by 28<sup>th</sup> February, 2023, the school will take the view that the parent has chosen to opt out of the SRS. The parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.**

*Continuing student of the school.....*

A parent's participation or non-participation in the scheme will continue as per their previously completed Participation Agreement Form. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

If a parent has opted out of the scheme the parent is required to provide the educational resources listed in the SRS for their child by the start of the school year.

#### Resource Inclusions

All resources included in the SRS are detailed in the attached [SRS Resource list](#). This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

Parents must inform the school if items on the list of resources are not received by their child when resources are distributed.

## Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books, student diary).
- **Used** – these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies).
  - work/items produced from these resources will remain the property of the student.
- **Hired** – these items are hired to the student for their personal use for a specific period of time (e.g. textbooks, musical instruments, laptops).
  - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
  - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

## Costing Methodology

The schools SRS fee is calculated based on:

1. A flat fee for all students in the school, OR

Please refer to the attached [SRS Resource list](#) for the associated costings.

## The Textbook and Resource Allowance

The Department of Education provides a Textbook and Resource Allowance (TRA) to assist parents with the cost of textbooks and other education resources for eligible Years 7 to 12 students. For those students who are eligible to receive the TRA, the TRA will be applied to reduce the cost of participation in the SRS. Information on the TRA can be found on the department's website (<https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>).

Year level	TRA Rate
Years 7 to 10	<b>\$146</b>
Years 11 to 12	<b>\$317</b>

## The SRS Participation Fee

The SRS fee payable for the year is available in the attached information and published on the schools website.

This also includes the TRA component which has been deducted to reduce the SRS fee payable.

\* If the cost of the SRS is equal to the TRA rate, no SRS Fee is payable.

## Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

## Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.

Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made (<http://ppr.det.qld.gov.au/corp/finance/accounts/Procedure%20Attachments/debt-management/debt-management.pdf>).

## Payment Method

SRS payments can be made by QParent/BPOINT, BPAY, EFTPOS (Credit/Debit Card), Cheque, Cash, Centrepay.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.
- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to [humanservices.gov.au/centrepay](https://humanservices.gov.au/centrepay) for more information on how to set up your Centrepay deductions. Alternatively, please make an appointment with the Business Manager, Cynthia Jones to arrange for the school to set up the payment plan in Centrelink for you.

Before a student can be considered for activities such as non-compulsory excursions, camps, purchase of senior jerseys and senior shirts, a parent who has joined the scheme is expected to have:-

- Fully paid the student resource scheme fees, or;
- Paid the resource scheme fee up to and including the term in which the school activity takes place; or
- Have made regular ongoing payments towards the resource fees, as previously arranged with the school Business Manager.

### Action will be taken for non-payment of Student Resource fees including:-

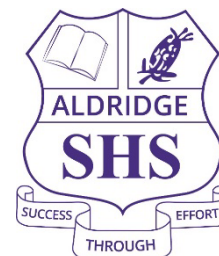
- Generation of reminder notices via txt, email and mail.
- Withdrawal of non-instructional resources as per agreement with P&C.
- Exercising discretion in excluding a student from participation in optional extra curricula school activities.
- Excluding a student from the scheme where the student's participation fee is overdue from the previous year.

## Contact Us

For all queries regarding the SRS and its inclusions, please contact and arrange an appointment with **Cynthia Jones – 4120 8444**

***Please complete the SRS Fee Payment Arrangement Form and return to the school administration office by 24/02/2023***

## Aldridge State High School



## SRS Fee Payment Arrangement Form

**Section 1: Student Details**

<b>Student Name</b>	
<b>Student ID</b>	
<b>Year Level</b>	

**Section 2: SRS Category**

SRS Category	SRS Fee Payable	Option Selected
Resource Scheme	\$200	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

**Section 3: Payment Arrangement**

Please select the preferred payment options:

Payment options	Instalments	Amounts	Option Selected
1. A single payment for the full year's fee	Instalment 1:	\$200	<input type="checkbox"/>
2. Term instalments (paid over the first 3 terms) – Yr 11 & 12  Term instalments (paid over 4 terms) – Yr 7 to 10	Instalment 1:	\$70	<input type="checkbox"/>
	Instalment 2:	\$70	
	Instalment 3:	\$60	
	Instalment 1:	\$50	
	Instalment 2:	\$50	
	Instalment 3:	\$50	
	Instalment 4:	\$50	
3. An instalment plan as negotiated with the school	<b>Centrepay deduction</b>	To be negotiated	<input type="checkbox"/>

**Section 4: Return of the Participation Form**

Parents are reminded to complete and return the SRS Participation Agreement Form when joining the scheme for the first time or opting in/out during the student's enrolment.

Have you completed and returned the SRS Participation Agreement Form?      Yes       No

**Please note if you choose to opt out of the SRS, you are still required to complete and return the Participation Agreement Form.**

**Section 5: Parent Signature**

<b>Parent Name</b>	
<b>Parent Signature</b>	
<b>Date</b>	

## The Curriculum Student Resource Scheme Inclusions

The Curriculum Student Resource Scheme (SRS) is made up of three components. The three components are general items, resources for core subjects and resources for elective subjects. The tables below detail the SRS inclusions for these three components

General Items	Resource	Type of Resource	Acquisition Cost	Value to Parent
<b>General Items</b>				
	Administration of the Student Resource Scheme	Used	\$20	\$20
	Reproduced class workbooks and worksheets and teacher-prepared material which compliments and/or substitutes for textbooks	Used	\$80	\$80
	Student Diary	Used	\$6	\$8
	Video/Audio Software	Hired	\$8	\$8
	Equipment Hire to students (camera's, sport's equipment)	Hired	\$10	\$10
	Student Portfolio (upon enrolment)	Owned	\$4	\$4

General Items	Resource	Type of Resource	Acquisition Cost	Value to Parent
<b>Subject Specific Resources</b>	<b>Subject resources where the core curriculum is extended through provision of practical learning experiences and materials, in excess of provided by school grants. Specific itemisation will be available if choice is to opt out.</b>			
Year 7 – 9 Home Economics		Used	\$50/student/year level	\$50/student/year level
Year 10 – 12 Food & Nutrition		Used	\$55/student/year level	\$55/student/year level
Year 10 – 11 Hospitality		Used	\$60/student/year level	\$60/student/year level
Year 10 -11 Fashion		Used	\$90/student/year level	\$90/student/year level
Year 7 - 9 Agriculture		Used	\$90/student/year level	\$90/student/year level
Year 10 – 12 Agriculture Science		Used	\$90/student/year level	\$90/student/year level
Year 10 -12 Agriculture Practices		Used	\$100/student/year level	\$100/student/year level
Cert 2 Rural Operations		Used	\$100/student/year level	\$100/student/year level
Year 7 – 10 Art		Used	\$52/student/year level	\$52/student/year level

Year 11 & 12 VAP		Used	\$124/student/year level	\$124/student/year level
Year 11 & 12 Art		Used	\$124/student/year level	\$124/student/year level
<b>Subject Specific Texts/Novels etc.</b>	<b>Year 7</b>			
Mathematics	Dr Dwyer Text for Year 7	Hire	\$28	\$28
English Essentials	1914/1915/1916	Hire	\$17	\$17
	Dragon Keeper	Hire	\$25	\$25
	Silver Sword	Hire	\$17	\$17
	Someone Like Me	Hire	\$17	\$17
	Diary of a Wimpy Kid	Hire	\$15	\$15
	Reading Eggspress/Word Flyers subscription/student	Owned	\$10	\$10
Science	<b>Science Essentials 7</b>	Hire	\$73	\$73
Agriculture	Dynamic Agriculture	Hire	\$70	\$70
Humanities & Essential Humanities	History 7: The Ancient World	Hire	\$61	\$61
	GeoWorld 7	Hire	\$55	\$55
Manual Arts	Junior Workshop A & B	Hire	\$24	\$24
	<b>Year 8</b>			
Mathematics	Dr Dwyer Text for Year 8	Hire	\$28	\$28
Essential English	12 <sup>th</sup> Day of July	Hire	\$17	\$17
	The Outsiders	Hire	\$17	\$17
	Hunger Games	Hire	\$10	\$10
	Across the Barricades	Hire	\$13	\$13
	Human Torpedo	Hire	\$18	\$18
	Boy in Striped PJ's	Hire	\$24	\$24
	Reading Eggspress/Word Flyers subscription/student	Used	\$10	\$10
Agriculture	Dynamic Agriculture 7-10	Hire	\$70	\$70
Science	Science Essentials	Hire	\$73	\$73
Humanities & Essential Humanities	Pearson geography custom S.B.: ASHS	Hire	\$22	\$22
	Pearson history Custom S.B 8-9 student book	Hire	\$28	\$28
	Discovering the medieval world	Hire	\$35.95	\$35.95
Manual Arts	Junior Workshop A& B	Hire	\$24	\$24
	<b>Year 9</b>			
Business	MYOB Subscription (Sem. 1)	Used	\$3	\$3
Manual Arts	Junior Workshop A & B	Hire	\$24	\$24

Essential English	Black Snake	Hire	\$19	\$19
	Tomorrow When the War Began	Hire	\$19	\$19
	The Happiest Refugee	Hire	\$30	\$30
	Reading Eggspress/Word Flyers subscription/student	Used	\$10	\$10
Agriculture	Dynamic Agriculture 7-10	Hire	\$70	\$70
Science	Science Essentials 9	Hire	\$73	\$73
Humanities and Essential Humanities	Oxford big ideas: Australian Curriculum – History 9	Hire	\$57	\$57
	Pearson history Custom S.B 8-9: Student Book	Hire	\$28	\$28
	Hazard Geography	Hire	\$30	\$30
Mathematics	Dr Dwyer Text	Hire	\$28	\$28
<b>Year 10</b>				
Japanese	Education Perfect (digital subscription)	Used	\$40	\$40
Accounting	Accounting An Introduction Framework Units 1 & 2	Hire	\$77.95	\$77.95
	MYOB Software Subscription	Used	\$3	\$3
Industrial Graphics	Technical Drawing – An Australian Course in Graphics	Hire	\$96.75	\$96.75
Furnishing	Furnishing - An Industry Study	Hire	\$40	\$40
Construction	Construction – An Industry Study	Hire	\$40	\$40
Mathematics	Haese Texts – Mathematics for Australia	Hire	\$52	\$52
English	Jasper Jones	Hire	\$24	\$24
	Romeo and Juliet	Hire	\$24	\$24
Agriculture	Dynamic Agriculture 7-10	Hire	\$70	\$70
Biology	Nelson QScience Biology Units 1 & 2	Hire	\$76	\$76
Chemistry	Oxford Chemistry For QLD Units 1 & 2 + Workbook	Hire	\$70	\$70
		Used	\$25	\$25
Physics	Oxford New Century Physics for QLD Units 1 & 2 + workbook	Hire	\$56	\$56
		Used	\$25	\$25
Psychology	Oxford Psychology for QLD Units 1 & 2 + workbook	Hire	\$70	\$70
		Used	\$25	\$25
Business	Business Organisation & Management for QLD	Hire	\$90	\$90
Legal Studies	Legal Studies in Action	Hire	\$77	\$77
	Investigating Legal Studies for QLD	Hire	\$89.95	\$89.95
Modern History	Oxford big ideas: Australian Curriculum – History 10	Hire	\$89.95	\$89.95
	Pearson History Custom S.B. 9-10	Hire	\$42.60	\$42.60
Economics	Year 11 Economics 2016	Hire	\$55	\$55
Geography	GeoWorld	Hire	\$55	\$55
Food & Nutrition	Nelsons Food & Nutrition	Hire	\$63	\$63
Literature	Jasper Jones	Hire	\$24	\$24
	Macbeth	Hire	\$24	\$24
Design	Nelson Design for QCE	Hire	\$40	\$40



<b>Year 11</b>				
Accounting	Accounting An Introductory Framework Units 1 & 2	Hire	\$77.95	\$77.95
	MYOB Software Subscription	Used	\$3	\$3
Business	Business for QCE Units 1 & 2 Creation and Growth	Hire	\$77.95	\$77.95
Legal Studies	Legal Studies in Action	Hire	\$77	\$77
	Investigating Legal Studies for QLD 2 <sup>nd</sup> edition	Hire	\$89.95	\$89.95
Japanese	iiTomo Senior	Hire	\$68.95	\$68.95
	Education Perfect Digital Subscription	Used	\$40	\$40
Industrial Graphics	Technical Drawing – An Australian Course in Graphics	Hire	\$96.75	\$96.75
Furnishing	Furnishing - An Industry Study	Hire	\$37	\$37
Construction	Construction – An Industry Study	Hire	\$40	\$40
Mathematics	Jacaranda Quest text/ebook	Hire	\$90	\$90
English	Othello	Hire	\$24	\$24
	The Secret River	Hire	\$23	\$24
	MacMillan QCE Engl. Units 3 & 4	Hire	\$34	\$34
Agriculture	Dynamic Agriculture 11-12	Hire	\$90	\$90
Phys. Ed	Physical Education for QLD – units 1 & 2	Hire	\$80	\$80
Physics	Oxford New Century Physics for QLD Schools 1 & 2	Hire	\$56	\$56
	Workbook	Used	\$25	\$25
Chemistry	Oxford Chemistry for QLD Units 1 & 2	Hire	\$70	\$70
	Workbook	Used	\$25	\$25
Biology	Nelson QScience Biology Units 1 & 2	Hire	\$76	\$76
Psychology	Oxford Psychology for QLD Units 1 & 2	Hire	\$70	\$70
	Workbook	Used	\$25	\$25
Modern History	Senior Modern History for QLD	Hire	\$79.95	\$79.95
Ancient History	Senior Ancient History for QLD	Hire	\$79.95	\$79.95
	Ancient Rome: using evidence	Hire	\$34.95	\$34.95
	Ancient Greece: Using evidence	Hire	\$36.95	\$36.05
Economics	Year 11 Economics 2016	Hire	\$50	\$50
Geography	Jacaranda Senior Geography 1 for QLD	Hire	\$75.55	\$75.55
Food & Nutrition	Food & Nutrition – Nelson	Hire	\$63	\$63
Literature	Jasper Jones	Hire	\$21	\$21
	Dr Jekyll & Mr Hyde	Hire	\$15	\$15
Essential English	Cambridge Essential English for QLD Schools Units 1 & 2	Hire	\$35	\$35
Design	Nelson Design for QCE	Hire	\$40	\$40





	<b>Year 12</b>			
Accounting	Accounting An Introductory Framework Units 3 & 4 MYOB Software Subscription	Hire Used	\$79.95 \$3	\$79.95 \$3
Business	Business for QCE Units 3 & 4 Diversification & Evolution	Hire	\$79.95	\$79.95
Legal Studies	Legal Studies in Action 2 Investigating Legal Studies for QLD 2 <sup>nd</sup> edition	Hire Hire	\$77 \$89.95	\$77 \$89.95
Japanese	iiTomo Senior Education Perfect Digital Subscription	Hire Used	\$68.95 \$40	\$68.95 \$40
Industrial Graphics	Technical Drawing – An Australian Course in Graphics	Hire	\$96.75	\$96.75
Furnishing	Furnishing And Industry Study	Hire	\$37	\$37
Construction	Construction – An Industry Study	Hire	\$40	\$40
Mathematics	Jacaranda Quest text/ebook	Hire	\$90	\$90
English	One Flew Over the Cuckoo’s Nest Cosi 1Macbeth Macmillan QCE English Units 3 & 4	Hire Hire Hire Hire	\$14 \$22 \$20 \$34	\$14 \$22 \$20 \$34
Agriculture	Dynamic Agriculture 11-12	Hire	\$90	\$90
Phys Ed	Physical Education for QLD – Units 3 & 4	Hire	\$80	\$80
Biology	Nelson QScience Biology Units 3 & 4	Hire	\$76	\$76
Chemistry	Oxford Chemistry for QLD Units 3 & 4 Workbook	Hire Used	\$70 \$25	\$70 \$25
Psychology	Oxford Psychology for QLD Units 3 & 4 Workbook	Hire Used	\$70 \$25	\$70 \$25
Physics	Oxford NC Physics for QLD Units 3 & 4 Workbook	Hire Used	\$62 \$25	\$62 \$25
Modern History	Senior Modern History for QLD	Hire	\$95.60	\$95.60
Ancient History	Senior Ancient History for QLD Ancient Rome: Using Evidence Ancient Greece: Using Evidence	Hire Hire Hire	\$79.95 \$34.95 \$36.95	\$79.95 \$34.95 \$36.95
Economics	Year 12 Economics 2016	Hire	\$60	\$60
Geography	Jacaranda Senior Geography 1 for QLD	Hire	\$75.55	\$75.55
Food & Nutrition	Food & Nutrition – Nelson	Hire	\$63	\$63
Literature	The Quiet American A Street Car named Desire King Lear	Hire Hire Hire	\$15 \$20 \$18	\$15 \$20 \$18
Essential English	Cambridge Essential English for QLD Units 3 & 4	Hire	\$35	\$35
Design	Nelson Design for QCE	Hire	\$40	\$40



**Payment Options for the Student Resource Scheme:-**

Payment can be made by cash, cheque, Visa, Mastercard, Eftpos, QKR or centrelink deductions. A receipt will be issued by the school for all payments made to the school.

**Consequence of Non-Payment of Student Resource Scheme:-**

Participation in the scheme is voluntary. However, if parents/guardians choose to join the scheme a fee will be charged.

Before a student can be considered for activities such as non-compulsory excursions, camps, purchase of senior jerseys and senior shirts, a parent who has joined the scheme is expected to have:-

- Fully paid the student resource scheme fees, or;
- Paid the resource scheme fee up to and including the term in which the school activity takes place;  
or
- Have made regular ongoing payments towards the resource fees, as previously arranged with the school BM or MSO.

**Action will be taken for non-payment of Student Resource fees including:-**

- Generation of reminder notices via txt, email and mail.
- Withdrawal of non-instructional resources as per agreement with P&C.
- Exercising discretion in excluding a student from participation in optional extra curricula school activities.
- Excluding a student from the scheme where the student's participation fee is overdue from the previous year.

Yours faithfully

Ross Higgins