General Meeting Minutes of Aldridge State High School P&C Association	
Agenda Item	
Date Venue Opening and welcome by the Chair Opened at	27 July 2020 Aldridge State High School Admin Building Julie Terry 6.31 pm
Present	Dan Lourigan, Natalie Murtagh, Julie Terry, Tammy White, and Jennifer Tweddell
Apologies	Robyn Nicol Tracie Rodgers Jenny Milzewski Jodie Scott Geoffrey Tweddell
Minutes of last meeting read	Julie moved and Tammy seconded that the minutes of the last meeting held on the 16 March 2020 be adopted as printed – Carried
Business arising from the minutes of the previous general meeting	• Julie advised >$600 raised in the Girls Academy Cystic Fibrosis fundraiser. These monies were banked by P & C and a payment made to the Cystic Fibrosis Foundation;
Correspondence	List of correspondence attached **Inward** Email from Stephen & Janell Chappell dated 28.3.2020 **Outward** Email Letter to Stephen & Janell Chappell dated 16 March 2020 Email to Trent De Vere dated 16 March 2020 Email to Cynthia Jones dated 16 March 2020 Motion to accept inward and outward correspondence Moved: Julie Seconded: Nat Carried
Business arising from correspondence	Term deposits maturing put over to General Business
Confirmation of executive committee's decisions	

Treasurer's report and financial statements for P&C and Canteen, and any business arising from these.	*General Account* March 2020 $ 1,391.24 April 2020 $ 731.24 May 2020 $ 731.24 June 2020 $ 1,382.34 *Canteen Account* March 2020 $ 6,518.53 April 2020 $ 1,488.19 May 2020 $ 8,020.42 June 2020 $35,014.71 *Business Online Saver* March 2020 $23,586.65 April 2020 $15,809.18 May 2020 $ 9,810.94 June 2020 $ 9,811.73 • The two term deposits have matured. • CBA letter received waiving fixed monthly merchant fees for June 2020 • Two Jobkeeper payments totalling $12,000 each received for May & June 2020 • $10,000 cash boost received from ATO – deposited to Canteen account • $5,000 cash boost payment received – credited against BAS – balance of $1,778 paid into Canteen account Motion to accept the P&C Financial Statements and accounts for payment to be ratified. The President to certify original bank statement for all Bank accounts. Julie moved and Dan seconded the motion – Carried
Canteen Report	• Canteen closed early Term 1 • Came back slowly in Term 2 to full operation week 4 • Vicky the casual staff member left and for the remainder of Term 2 down a staff member. Existing staff had to pick up extra shifts • Deliveries dropped off • Recruitment done for replacement – two candidates requested to do trial days. Both excellent but position has been offered to Sandra Prove and she was notified Friday. Induction to occur shortly • Change of menu – introduced meatball subs and jacket potatoes Full report attached. Motion to accept report Moved by Nat Seconded by Julie

Principal's report (Dan Lourigan in the absence of Ross Higgins)	• Enrolments 872 • Visiting primary schools and handing out packs to boost enrolments for Grade 7 in 2021 • Grade 12 Formal – due to current COVID restrictions in place at the Brolga – looking at the possibility of hosting at school – either a marquee on the oval or in the hall. Hayley Rossini following up with EQ.
Principal's Report	• Financial snapshot – school owns $1,303,943.55 more than it owes • ATAR – review of delivery schedule by Curriculum Committee. Year 11 in 2021 will be able to do 6 subjects but heightened support will be given in 5 subjects (220 minutes p.w.) to cater for enhanced academic rigour and standards required for ATAR • Parent/Teacher interviews cannot be held in usual format. Shane Haddow to forward further information on this in the next fortnight. Parents to contact school as soon as any issues noted rather than waiting for Parent/teacher event • Term 3 Calendar attached **For Endorsement:** **Attachments:** Report Attached Motion to accept the above endorsements Dan moved and Julie seconded the motion – Carried Dan moved and Julie seconded that the above reports as distributed and discussed, be adopted – Carried
Motions on notice	

General Business	1. Term deposits have matured. Payment totalling $25,000 to be made to the school as reimbursement of $10,000 towards the purchase of the lathes, a $10,000 contribution for CCTV cameras and $5,000 for air conditioner maintenance/replacement as per motion moved at General Meeting held 16 March 2020 **For action: Tracie is to arrange payment of $25,000 from largest term deposit amount to school account** 2, Discussion as to reinvestment of funds – noted interest rate 0.9% for 6 months. More funds will become available from Jobkeeper in early August. Julie proposed the Executive decide via email as to the amount to be reinvested and length of term; 3. TMR Community Road Safety grants – refer email from Joanne Lewis TMR dated 24,7,2020. TMR have grants available for 1day defensive driving course in Gympie. Applications due by this Friday. Discussed P & C facilitating – receiving grants and paying for 1 day course for Grade 12s. TMR can provide a proforma application. Dan offered to help with completing Grant application. **For action: Julie to follow up with TMR and provide paperwork to Dan** 4. Government funded hospitality programme – email from Dane Bergman to Robyn dated 15.5.2020. Nat expressed interest in doing the programme and will enquire with other staff members. **For action: Robyn is to contact Dane Bergman to ascertain if this offer is still available for canteen staff.** 5. Parachute tracksuit pants – some of the Grade 11 students from Girls Academy approached Julie about sourcing navy & purple parachute pants like type worn by Megan Maher, staff. **For action: Julie will oversee the girls making enquiries with Megan Maher as to supplier and get a quote and costings from supplier to bring to next meeting for further discussion** 6. Paul's loyalty customer – Nat has been approached by Paul's rep about locking the school in for delivery of Paul's products – can offer % reduction on orders etc, Discussed and agreed to go ahead with this for a trial 7. Move meetings from 3rd to 4th Monday each month. Julie requested change of week for P& C meetings due to her unavailability now on third Monday. Agreed. Noted next months has five Mondays – make next month the fifth Monday – 31 August 2020 and thereafter the fourth Monday in the month apart from school holidays .
Date of next meeting	Monday 31 August 2020 – 6.30 p.m.
Close	7.20 p.m.

	Motions from the meeting: Motion that the minutes of the last meeting held be carried as printed - Carried Motion to accept the P&C Financial Statements and accounts for payment to be ratified. The President to certify original bank statements for all bank accounts – Carried Motion to accept the endorsements in the Principal's report – Carried Motion to accept reports as distributed and discussed, be adopted – Carried Motion to pay $150 student representation to the Chappell family for Diarmid upon receipt of completed student representation application form - Carried Motion to pay $25,000.00 contribution towards school being $10,000.00 for purchase of lathes, $10,000.00 towards purchase of more CCTV cameras and $5,000.00 for contribution to air conditioning/maintenance upon term deposit maturing in July 2020 - Carried
Minutes endorsed as true and correct	President's Signature.....