

**General Meeting Minutes  
of Aldridge State High School P&C Association**

<b>Agenda Item</b>	
Date Venue Opening and welcome by the Chair Opened at	14 <sup>th</sup> October 2024 Aldridge State High School Conference Room  Opening: Janeen Greaves  4.32pm
Present	Janeen Greaves, Robyn Nicol, Megan Maher, Sandy Holt, David Burns, Amanda Wilcox, Alysha Tranent, Ashley Johnstone, Jenny Milzewski & Tracie Rodgers
Apologies	Cheryl Totivan
Minutes of last meeting read	The minutes of the last meeting held on the 19 <sup>th</sup> of August be adopted as printed –  Moved: Tracie Rodgers                      Seconded: Robyn Nicol                      Carried
Business arising from the minutes of the previous general meeting	Amanda organised that students received the canteen vouchers for assisting at Aldridge Equestrian Challenge  Received official documentation from David Burns to implement the new school uniforms. Will start the process and be looking at having these available now for next year. Megan will be organising meetings with Marketing Officer Jess Hodgkinson to promote the new uniforms (photos to be included) and advise parents of the new changes.
Correspondence received since the previous general meeting	List of correspondence as per tabled overview  Motion to accept inward and outward correspondence  Moved: Robyn Nicol                      Seconded: Amanda Wilcox                      Carried

Business arising from correspondence	<p>Business arising from correspondence</p> <p>Equestrian Challenge entrants invoiced for additional workshops over course of event</p> <p>Blue Card updated for volunteer in canteen</p> <p>Blockage in kitchen sink fixed</p> <p>Donation from P &amp;C of \$334 paid on the 11<sup>th</sup> of September for new school seat. Health class are happy to keep on fundraising in the future. Considered locating seats in the new car park but with no security cameras worried about vandalism</p> <p>Chemical Management Plans updated for the Canteen area</p> <p>2024 State Wage Case hearing to determine whether there will be a further increase to minimum rates of pay under the <i>Parents' and Citizens' Associations Award – State 2016</i> (Award), applying to all P&amp;C employees.</p> <p>World Teacher Day the 25<sup>th</sup> of October is recognised with All Staff Appreciation Day and Recognition Awards</p> <p>Tuck Shop day the 1<sup>st</sup> of November</p> <p>Resignation of Jo Gaffel</p> <p>P &amp;C Qld sent a survey to complete in regard to Free Lunch Policy for feedback. The free lunch policy has been promised by the Labor Party if re-elected. Unsure how this would effect canteen until more information is provided.</p> <p>Jessie Hodgkinson – Requested donation of approx \$150 for gifts for staff awards. Gifts consist of flowers and chocolates. Money to be returned to P &amp;C if cheaper than \$150</p> <p>Moved: Robyn Nicol                      Seconded: Amanda Wilcox                      Carried</p> <p>Request for support for Alysha Tranent to hold a Tradie Dress Day on the 18<sup>th</sup> of October to assist with water chiller costs</p> <p>Moved: Robyn Nicol                      Seconded: Jenny Milzewski                      Carried</p> <p>Hands up for Kids Campaign – Discuss General Business</p> <p>Quote to upgrade MYOB – Discuss in treasurers report</p>
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Treasurer's report and financial statements for P&C and Canteen, and any business arising from these.

Balance as at 31 <sup>st</sup> August 2024	
Canteen Account	\$ 19,354.39
BOS Account	\$ 46,830.93
Balance as at 30 <sup>th</sup> September 2024	
Canteen Account	\$ 17,138.59
BOS Account	\$ 46,840.87
Term Deposit 50246442	\$10,074.96 (long service leave account)
<p>Robyn requested to transfer \$45,000 from our BOS account, leaving a balance of approx \$1800. Money from BOS account to be transferred into our canteen account to earn higher interest. BOS account earning 0.25%, approximately \$9 a month. Canteen account \$17,138.59 and earning 2.5% approx \$47.39 a month.</p> <p>Moved: Robyn Nicol                      Seconded: Jenny Milzewski                      Carried</p> <p>Advised to approach the Commonwealth bank every 3 months to negotiate the best rates and bonuses we can receive</p> <p>Robyn advised MYOB needs to be upgraded to provided the current tax tables and superannuation guarantee of 11.5%. The quote provided by MYOB was \$141 per month. Robyn happy to amend changes manually in MYOB for wages. Janeen concerned errors may occur. Robyn to provide quote from ZERO accounting software.</p> <p>Motion to accept the P&amp;C Financial Statements and accounts for payment to be ratified.</p> <p>Moved: Tracie Rodgers                      Seconded: Amanda Wilcox                      Carried</p> <p>The President and treasurer to certify original bank statement for all Bank accounts.</p>	

Canteen Report

Report by Sandy Holt

We all had a good break and are happy to get back into work again. This last term started pretty well, averages still around \$1500 a day and a great day on Friday the 4<sup>th</sup> of \$2720 from the volley ball students from different schools. Great job by Robyn, Jenny and Cheryl. With the year 12 students leaving soon of course our sales drop but our drink sales will hopefully go up because of the warmer weather. We have also had a few vouchers handed out as well.

## Principal' Report

### Principals Report by David Burns

Current Enrolment 602

#### Celebrating Student Achievement

Over the next few weeks, the school will host a range of functions to celebrate the achievements of our students in academics, sport, volleyball, music and the arts. Already in the last few weeks, we have celebrated the Aldridge Album Launch and the Arts and Film and TV awards. Tomorrow night, we host the annual Speech Night celebrating academic achievement to be followed in coming weeks by the Sport Awards Night and the Volleyball Gala night. These nights have been very well attended by parents and family supporting the success of our students and these programs.

#### School Improvement Planning

The leaders and staff continue to move forward on the school improvement agenda. Achievement data indicates noticeable improvement across most areas on the back of changed practice of leaders and staff. Planning for the 2025 improvement work has begun, reflecting on progress made in 2024 and work yet to be done in 2025.

#### Local Community Engagement Through Co-design

An announcement has been made that the LCETC pilot schools will receive another funding round for 2025. This is a substantial amount of money provided to enable outcomes for Aboriginal and Torres Strait Islander closing the gap outcomes. Our school has enabled a range of measures including case management, additional instructional time and classroom support. Principals were invited to report to the Regional Director and The Director of the First Nations Branch on approaches schools were taking to close the achievement, behavioural and attendance outcomes for students and to hear the work from other schools.

#### Transition Days

Transitions are occurring currently each Thursday for students who require additional levels of support including additional transition experiences. These visits occur over 6 weeks and are in addition to the Maryborough Schools Year 6 Transition Day scheduled for Monday week 9. Currently 94 students are enrolled for 2025 in year 7.

#### School Attendance and Engagement

Attendance has again plateaued at 78%. The attendance monitoring and follow-up processes are now well established with roles and responsibilities being enacted consistently week by week.

We have turned our attention to the teaching and learning aspect of student engagement, reviewing the relevance, interest level and delivery of curriculum in

General  
Business

Toilet policy being trialled as issues involving students, including vaping, mobile phone usage in toilets, out of class time and hooking up with other students. Cameras can not be installed for privacy reasons. Confident with policy being trialled as students will not be released 15 minutes after a class commences and 15 minutes before a class ends. Students also carry a student pass on them. Need students to feel safe, need student engagement instead of loss of time going to toilet. Can also be problematic for students who have to go in those 15 mins after and before for personal reasons. Need to ensure this policy does not cause ramifications under the Basic Human Rights Act. Legal advice needs to be obtained. Looking at future reconfiguration of bathrooms with wash basins only being visible, ensuring no encroaching on students privacy.

Fete plans will be discussed further in regard to when to hold and who to assist with the preparations of the fete. Fete also provides a great marketing opportunity for our school. Consideration of maybe Student Council/Student Ambassadors could assist with organisation of the fete as done in previous years. This event could also be noted on the personal resumes of these students. Student Leadership appointments/recruitment have included really good nominations apart from the 4 who become leaders. Looking at having prefix leadership positions also. This was done previously in schools.

There has been changes in policies from 2025. Adoption of school fees to remain the same for 2025 as 2024. 2025 school fees will be \$200

Endorsed: Amanda Wilcox                      Seconded: Tracie Rodgers      Carried

Key rings to be provided for all year 12 graduates. Cost last year was \$11 per key ring. Tracie to contact Quail Trophies to organise and David to provide list of graduating year 12s.

Land Care Grant of \$24,000 forwarded onto Ian Carso for works that could maybe be done over at the agriculture area. Possible works to be carried out in Ag area include removing truck shelter and looking at providing shade structure eg arena and portable yard.

Will Gunn requested support for Red Dress Day which supports Day for Daniel to be held on the 25<sup>th</sup> of October.

Moved: Robyn Nicol                              Seconded: Tracie Rodgers      Carried

P & C forwarded us an update in regard to the labour party pledging \$600 per student for 3 years if re-elected.

Alysha Tranent is requesting the support for the installation of the water chiller. The student leaders are holding a fundraising day on the 18<sup>th</sup> of October with gold coin donation and wear tradie clothes. Alysha asked if the P & C committee would match whatever is raised from the Tradie Day. Alysha also advised that Adam Hodgkinson had funds left over of \$400 which could also go towards the water chiller.

Alysha advised that conversations have been held with Steve Fava and Ryan our maintenance officer in regard to where to install the chiller and having to take in consideration of water, drainage and electrical installation and costs involved. Looking at placing under C Block.

President felt we needed to make a decision whether to support the water chiller and to match the money raised. Robyn had concerns with sales being effected in

Date of next meeting	Last meeting for year. 18 <sup>th</sup> of November 2024 at Tinana Tavern at 4.30pm.
Meeting Close	5.40 pm
	<p><b>Motions from the meeting:</b></p> <p>Motion that the minutes of the last meeting held be carried as printed – Carried</p> <p>Motion to accept inwards and outwards correspondence – Carried</p> <p>Motion to accept the P &amp;C financial statements and accounts for payment to be ratified – Carried</p> <p>Motion to accept Principals Report - Carried</p> <p>Motion to transfer \$45,000 from BOS account into canteen account - Carried</p> <p>Motion to donate flowers and chocolates to Jess Hodgkinson for Staff Awards – Carried</p> <p>Motion to support Alysha Tranent Dress as a Tradie Day – Carried</p> <p>Motion adoption of school fees for 2025 to remain the same as 2024 – Carried</p> <p>Motion to support Will Gunn for Red Dress Day supporting Day for Daniel - Carried</p> <p>Motion to support water chiller pending further information - Carried</p>

Minutes endorsed as True and Correct	President	Janeen Greaves
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