

**General Meeting Minutes
of Aldridge State High School P&C Association**

Agenda Item	
Date Venue Opening and welcome by the Chair Opened at	18 th November 2024 Tinana Tavern Opening: Janeen Greaves 4.48pm
Present	Janeen Greaves, Robyn Nicol, Sandy Holt, David Burns, Amanda Wilcox, Jess Gunn, Jenny Milzewski & Tracie Rodgers
Apologies	Cheryl Totivan & Megan Maher
Minutes of last meeting read	The minutes of the last meeting held on the 14 th October be adopted as printed – Moved: Robyn Nicol Seconded: Robyn Nicol Carried
Business arising from the minutes of the previous general meeting	Business arising from previous minutes. Donations of flowers and chocolates for staff awards. Total cost of \$117.60 State wage case increase implemented, pay rise of 3.75% from 1 st of September Tradie Dress Day on the 18 th of October received good support – Robyn to email Cynthia to confirm total amount banked \$45,000 has been transferred from BOS account into the canteen account Robyn to provide quotes from Xero to upgrade our accounting software 86 Key rings purchased and collected ready for graduation day
Correspondence received since the previous general meeting	List of correspondence as per tabled overview Motion to accept inward and outward correspondence Moved: Robyn Nicol Seconded: Amanda Wilcox Carried

Business arising from correspondence	<p>Will Gunn sent email informing that Megan Maher is now working on the Dress for Daniel Day</p> <p>Canteen did small catering for Shane Brogden for GO Meeting</p> <p>President wrote report for our yearly Zenith magazine and photo of canteen staff taken to accompany report</p> <p>Auditor Janet Child is now working from home and happy to continue doing our annual audit – Robyn to give all documentation to Janet Childs for auditing to be audited prior to our 2025 AGM</p> <p>Spelling error on graduation key rings for Claire Maas and Lachlan Kattenberg. Tracie to contact Quail Trophies to see what needs to be done so the names are spelt correctly. School to pay for replacement key rings with correct spelling.</p> <p>Job Application received</p> <p>Received further information from Brad Young at Culligan in regard to costing for water chiller – Discuss General Business</p> <p>Future of Equestrian Challenge – Discuss General Business</p> <p>Correspondence from new LNP member John Barounis</p> <p>Megan Maher purchase of uniforms – Discuss General Business</p>
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Treasurer's report and financial statements for P&C and Canteen, and any business arising from these.	<p style="text-align: right;">Balance as at 31st October 2024</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Canteen Account</td> <td style="text-align: right;">\$ 66,685.50</td> </tr> <tr> <td>BOS Account</td> <td style="text-align: right;">\$ 1,850.49</td> </tr> <tr> <td>Term Deposit 50246442 (long service leave account)</td> <td style="text-align: right;">\$10,074.96</td> </tr> </table> <p>Motion to accept the P&C Financial Statements and accounts for payment to be ratified.</p> <p>Moved: Tracie Rodgers Seconded: Sandy Holt Carried</p> <p>The President and treasurer to certify original bank statement for all Bank accounts.</p>	Canteen Account	\$ 66,685.50	BOS Account	\$ 1,850.49	Term Deposit 50246442 (long service leave account)	\$10,074.96
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Canteen Report	<p>Report by Robyn Nicol</p> <p>Hard to imagine in just 4 weeks time the school year will be finished for 2024.</p> <p>The term has slowed down greatly in sales now that the grade 12's have left and at the end of this week the grade 10s and 11s leave too. We will need to adjust hours and menu to accommodate.</p> <p>No break downs so far this term and everything has run smoothly and I can not thank the canteen staff for the work you all do. Its not just what we do job wise, its also about having good working relations which I feel we have as team players.</p> <p>A special thanks to our P & C committee, executives and volunteers for supporting our canteen and school.</p> <p>We look forward to returning in 2025 and honestly 6 weeks break for us is just too long. I think we love our job and the students who make it for us.</p>
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Principal' Report

Principals Report by David Burns

Current Enrolment 600 (Year 7 2025 – 97 students)

Celebrating Student Achievement

The student honouring celebrations have been completed and were successful. I have been impressed with the staff investment in ensuring students are honoured for their hard work, achievement and engagement. There have been strong numbers of parents turning out to celebrate with their children. Most recently, it was great to have members of the LNP local council, attend to celebrate the Year 12 Graduation.

School Improvement Planning

The Annual Improvement Plan is well advanced and focused on Improving students achieving A-C of years 7-9 and Student Engagement. The third focus area of pedagogy has been drawn in under the student achievement in 7-9 focus. This focus is to build strong platforms for achievement of students in junior leading into unit 1 of senior. During 2024, there has been significant school improvement across the three focus areas. There have been encouraging improvements in A-C student achievement in years 7-9 comparatively, moderation practices, curriculum alignment, instructional leadership and assessment literacy of students. Attendance management processes are being embedded, introduction of data informed behaviour practices and multi-level tiers of support for students in both behaviour and wellbeing. Faculties have identified specific pedagogies being used with a gradual release model being implemented across the school.

Local Community Engagement Through Co-design

The co-design work is coming to a conclusion for 2024. The early results of students engaging in this work is positive. I am impressed by the engagement of the students and the outcomes coming from the work both in improvements in attendance, and achievement. Planning is well advanced to scale up these programs in 2025. Chris Yates and Dan Lourigan have just attended the Rights of Passage Level 2 Leadership Training.

Transition Days

General Business

Our new LNP member has not been officially signed in as Member for Maryborough and we will contact him in the New Year.

Discussions regarding the future dates for the 2025 Aldridge Equestrian Challenge. Term 2 of week 10 and looking at holding the event for more days. Very positive feedback from this years event. Considering the dates of the 23rd-27th of June. When planning for this event, have to also consider it doesnt effect staffing levels at the school for the days the event is held. Canteen staff are available what ever days event is held for. Obtaining fees from Fraser Coast Regional Council Showgrounds to run the event for the days suggested.

Robyn obtained information to which calculators to sell after consulting with Andrew Tsakisiris. Will have these available also to sell with our new uniforms.

Megan Maher proposed to Principal David Burns that all new captains and prefects next year, including sports captains be requested to purchase new formal uniform (pant/skirt, blouse/shirt and tie). Megan proposed that parents/family be charged \$55 for the entire kit (excluding winter option of jumper or blazer) with P&C paying the remaining approximate half of the purchase cost which would be approximately \$1500.00.

Moved: Robyn Nicol Seconded: Jenny Milzewski Carried

Robyn presented a review with her concerns of the water chiller not being financially viable for the P & C as ongoing cost and concerns of future of canteen.

Canteen received 6 applicants in total. Robyn organising interviews prior to school ending this year

Date of next meeting Monday the 17th of February 2025

Meeting Close 5.40 pm

- Motions from the meeting:**
- Motion that the minutes of the last meeting held be carried as printed – Carried
 - Motion to accept inwards and outwards correspondence – Carried
 - Motion to accept the P &C financial statements and accounts for payment to be ratified – Carried
 - Motion to accept Principals Report - Carried
 - Motion to donate half the cost of the uniforms for new captains, prefects and sports captains for next year - Carried

Minutes endorsed

as True and Correct

President

Janeen Greaves