

**General Meeting Minutes
Aldridge State High School P&C Association**

Agenda Item	
Date:	16 th of June 2025
Venue:	Aldridge State High School Conference Room
Opening and welcome by the Chair	Opening: Megan Maher
Opened at:	5.05pm
Present:	Robyn Nicol, David Burns, Emily Baumann, Megan Maher, Ashley Johnstone, Jessica Gunn & Amanda Wilcox
Apologies:	Jenny Milzewski, Sandy Holt, Tracie Rogers and Michelle Wolter
Minutes of last meeting read	The minutes of the last meeting held on the 19 th of May 2025 be adopted as printed Moved: Amanda Wilcox Seconded: Megan Maher Carried
Business arising from the minutes of the previous general meeting	Business arising from previous minutes. Megan Maher been added as signatory to Commbiz Accounts B & H Design additional uniform invoices have been paid Will Gunn informed any takings from Cash for Cans to be held by the student council Terry Doneman request for donation towards Adventurous Journey has been declined Adam Hodgkinson request for donations towards golfing uniforms has been declined email sent to both School leaders PJ fundraiser day held 100 day celebration for the year 12s held Endorsement letters for Japan Tour and Vietnam & Cambodia trip emailed to Sue Buck and Samantha Swinbourne
Correspondence received since the previous general meeting	List of correspondence as per tabled overview Motion to accept inward and outward correspondence Moved: Robyn Nicol Seconded: Amanda Wilcox Carried

<p>Business arising from correspondence</p>	<p>Jessie Hodgkinson informed school community new starting times for P & C meetings Transfer from canteen eftpos to school account \$242.50 PJ Fundraiser Standard letter to be drafted for all school staff in regard to donations from P & C Equestrian invoices all paid Equestrian menu finalised and vendors organised Equestrian final meeting date 17/6/25 Received refund from B & H Designs Year 9 Humanities Trip 27th of August to Maryborough Military Museum Appointment of new Business Service Manager Anita Schubert Latest version P & C Accounting Manual released changes to 7.6.7 in regard to Credit Cards and Loans Signing of Sponsorship Agreement from FCRC for Equestrian Challenge by Megan Maher & Amanda Wilcox School Financials provided Cheryl Totivan, Tracie Rodgers and Robyn Nicol Blue Card renewal – provided to office Applied for funding through the FCRC Discretionary Fund to assist with the Music Night in July.</p> <p>Moved: Robyn Nicol Seconded: Megan Maher Carried</p> <p>QAST yearly renewal of \$280 due.</p> <p>Moved: Robyn Nicol Seconded: Megan Maher Carried</p>						
<p>Treasurer’s report and financial statements for P&C and Canteen, and any business arising from these.</p>	<p style="text-align: right;">Balance as at 31st of May 2025</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Canteen Account</td> <td style="text-align: right;">\$ 44,996.43</td> </tr> <tr> <td>BOS Account</td> <td style="text-align: right;">\$ 1,857.80</td> </tr> <tr> <td>Term Deposit 50246442 (account)</td> <td style="text-align: right;">\$10,074.96 (long service leave account)</td> </tr> </table> <p>Matured the 17th of May 2025 and in holding facility. The previous approved rate of 4.6% is no longer available and the new rate available is 3.7% rate per annum.</p> <p>Robyn to compare different term deposit rates with other banks prior to reinvesting the term deposit</p> <p>Motion to accept the P&C Financial Statements and accounts for payment to be ratified.</p> <p>Moved: Robyn Nicol Seconded: Megan Maher Carried</p> <p>The President and treasurer to certify original bank statement for all Bank accounts.</p>	Canteen Account	\$ 44,996.43	BOS Account	\$ 1,857.80	Term Deposit 50246442 (account)	\$10,074.96 (long service leave account)
Canteen Account	\$ 44,996.43						
BOS Account	\$ 1,857.80						
Term Deposit 50246442 (account)	\$10,074.96 (long service leave account)						

<p>Canteen Report</p>	<p>Report by Robyn Nicol</p> <p>Hard to believe we are nearly at the end of Term 2 and the cooler days are certainly here and effecting our drink sales. Students are buying more of our hot foods and we will be bringing out our winter menu. New foods items will include chicken gravy rolls, savoury mince rolls, burrito bowls and also still having specials with butter chicken, chicken stroganoff, meat ball subs and jkt potatoes.</p> <p>Sales are pretty consistent with daily takings around \$1300 and some days takings \$1500. We have really only had one unexpected incident occur when we lost power along with the school. Thankfully the power came on before lunch so the daily menu could still go ahead. The girls had prepared tho if that wasn't the case.</p> <p>We have the equestrian challenge coming up next week and will be catering at the showgrounds from Tuesday to Friday, looking forward to catering for it.</p> <p>As always I want to thank all staff and the support we receive within the school.</p>
<p>Principal' Report</p>	<p>Current Enrolment 577</p> <p>Current Enrolment increased on the same period compared to 2024.</p> <p>Ministerial Visit Wednesday</p> <p>The Honourable John Paul Langbroek, Minister for Education and The Arts will attend Aldridge SHS on Wednesday to view our Music Songwriters program in action. Our local member John Bouronis has referred this program to the Minister who is keen to visit. The Minister will speak with Adam Hodgkinson, mentor Pat Kenny and program participant students who will perform for Minister Langbroek.</p> <p>Year 7 Enrolments 2026</p> <p>Enrolments continue to build for 2026 with 68 currently registered as futures. The transition afternoons have begun for students who have enrolled for 2026. Students attend after school to experience activities and meet some of our staff. The transition program culminates with the end of year transition day in November.</p> <p>School Improvement</p> <p>Term 2 units of work are concluding with students completing their assessment drafts. Semester One reports will be released in week 2 term 3. Year 11 Unit two has now finalised and has been reported.</p> <p>Fraser Coast Youth Survey 2025</p> <p>Students are undertaking the Queensland Engagement and Wellbeing Survey this week. This data informs planning and programming for youth programs and activities across the Fraser Coast. Surveys will be completed in home rooms across this week and next.</p> <p>Whole School Sport</p> <p>The Track and Field carnival will be held this Thursday at the school. Students have competed in the pre-carnival events the carnival is well poised for competition</p>

	<p>on the day. Students are encouraged to participate with points for teams associated with every event.</p> <p>Maximising Learning Days for Students</p> <p>There has been a focus on toilet behaviour of some boys after students reported feeling unsafe in the toilets. Structural changes to when toilets are accessible for identified students and greater supervision and monitoring of students accessing toilets during class time is already having an impact on improved student behaviour.</p> <p>Rights of Passage</p> <p>Students and staff from Aldridge attended the Rights of Passage camp recently where boys engaged in activities, conversations and challenges to prepare them for their journey from Boys to Men. Four boys from our school came through the process. The program was supported by men from Butchulla Mens' Business, WYLD Projects, Aldridge and St Marys' School staff.</p> <p>Facilities</p> <p>The roof works on B Block have commenced with the fascia having been removed over the weekend. The redesigned roof will be installed over coming weeks and should be completed for the start of term 3. The science lab work will be done in J Block during construction. The new gym shed extension has been completed. Grant applications have been made to access new gym machines to enhance the gym capability.</p> <p>Human Resources</p> <p>This week we have welcomed Anita Schubert to our school in the role of Business Manager. Anita is taking over the role from Cynthia Jones who has served in the role for our school for more than 25 Years. Anita has experience as a Business Manager in primary and secondary schools as well as in corporate services. Wayne Mooney retires also at end of term.</p>
<p>General Business</p>	<p>Equestrian Report & Program attached.</p> <p>Volunteers from DOE to help at Equestrian along with teachers Dan Lourigan and Caroline Novakay. Pie oven needs to be transported to showgrounds from canteen, Robyn to contact Dan Lourigan.</p> <p>Gambling Community Benefit Fund Grant has been submitted after receiving quotes – applied for 4 x picnic tables \$25,000, gym equipment \$30,00 and water chillers approximately \$25000-\$28000.</p> <p>Track suit pants from Sauers and B& H Designs has different font on the legs. Megan to contact B & H to see if they can do the same font as Sauers.</p>

	<p>ALT group to finalise school uniforms which includes, hats, nails and jewellery. Suggestion of photos to be displayed of Summer and Winter uniforms.</p> <p>Emily has uniforms in C2 & C3 for students who may require them. Suggestion of payment plan for new uniforms as with laptops. Jackets cheaper than previously of \$15.</p> <p>Suggestion of Japanese students wearing uniforms, it may include hire fee and small deposit, return deposit if uniforms are returned in good condition.</p> <p>New uniforms ready for year 6s for 2026</p>
Date of next meeting	Monday the 21 st of July 2025 at 5.00pm
Meeting Close	6.15 pm
	<p>Motions from the meeting:</p> <p>Motion that the minutes of the last meeting held be carried as printed - Carried Motion to accept inwards and outwards correspondence – Carried Motion to accept the P & C financial statements and accounts for payment to be ratified – Carried Motion to accept Principals Report - Carried Renewal of QAST membership – Carried Discretionary Fund Application submit to FCRC - Carried</p>
Minutes endorsed as True and Correct	<p>President</p> <p style="text-align: right;">Megan Maher</p>