

**General Meeting Minutes
Aldridge State High School P&C Association**

Agenda Item	
Date:	17 th of March 2025
Venue:	Aldridge State High School Conference Room
Opening and welcome by the Chair	Opening: Megan Maher
Opened at:	5.35pm
Present:	Robyn Nicol, Sandy Holt, David Burns, Amanda Wilcox, Tracie Rodgers, Emily Baumann, Ella Fitzgerald, Megan Maher & Jenny Milzewski
Apologies:	Jess Gunn, Michelle Wolter
Minutes of last meeting read	The minutes of the last meeting held on the 17 th of February 2025 be adopted as printed: Moved: Tracie Rodgers Seconded: Amanda Wilcox Carried
Business arising from the minutes of the previous general meeting	Contacted QKR and Flexischools for costings in canteen, have received no correspondence back, Robyn will follow up. Michelle Wolter has commenced work in the canteen as our new retail assistant. O'brien Electrical to replace cord on display fridge in canteen. P & C Meeting dates provided to Jessie Hodgkinson for 2025. P & C Qld membership paid \$3297.18. Email forwarded to Terry Doneman for Community Bank Hervey Bay Funding Program, request to forward email on to all relevant staff. Email to Cynthia and Jenny requesting amount banked for Tradie Day, waiting for total. Robyn to follow up.
Correspondence received since the previous general meeting	List of correspondence as per tabled overview Motion to accept inward and outward correspondence Moved: Robyn Nicol Seconded: Amanda Wilcox Carried

<p>Business arising from correspondence</p>	<p>Restructuring of Operational Manager Role Transfer of funds from use of canteen eftpos to school account for Valentines Day Fundraiser \$277.25 and Swimming Carnival \$458.50 Completion of Venue Hire Agreement with FCRC for equestrian ASCA fraudulent emails Cynthia Blue Card Linking Form provided for Michelle Wolter Received requested documents what is required to be presented at P &C meeting in regard to financial's for P & C and school</p>						
<p>Treasurer's report and financial statements for P&C and Canteen, and any business arising from these.</p>	<p style="text-align: right;">Balance as at the 28th February 2025</p> <table data-bbox="395 600 1228 806"> <tr> <td>Canteen Account</td> <td style="text-align: right;">\$53,825.65</td> </tr> <tr> <td>BOS Account</td> <td style="text-align: right;">\$ 1,856.28</td> </tr> <tr> <td>Term Deposit</td> <td style="text-align: right;">\$10,074.96</td> </tr> </table> <p>Term Deposit matures on 17th of May 2025</p> <p>Motion to accept the P&C Financial Statements and accounts for payment to be ratified.</p> <p>Moved: Tracie Rodgers Seconded: Megan Maher Carried</p> <p>The President and treasurer to certify original bank statement for all Bank accounts.</p>	Canteen Account	\$53,825.65	BOS Account	\$ 1,856.28	Term Deposit	\$10,074.96
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<p>Canteen Report</p>	<p>Report by Robyn Nicol</p> <p>Our first term has been pretty consistent with sales and are always higher during our summer months as sales of cold drinks increase dramatically.</p> <p>We have employed Michelle to join our team and have restructured hours and altered job descriptions for each employee. Michelle is really enjoying the role which is a positive for us to hear.</p> <p>Only a few weeks of school left for this term and everything is running well in the canteen.</p> <p>Thanks to all staff and thanks for our students who also make our job enjoyable.</p>						
<p>Principal' Report</p>	<p>Principals Report by David Burns</p> <p>Current Enrolment 607</p> <p>Year 7 Enrolments 2025 96 students (at Day 8)</p> <p>96 students are currently in our year 7 with 607 students enrolled in the school. A large number of students have been transitioned out of the school through post schooling pathways. The regional transitions pathways officer works closely with the senior schooling staff to ensure students who are not suited to school, have a viable pathway to go into with employment, apprenticeships and training the main goal. Year 6/7 transition work is underway for 2025/26.</p>						

School visits are scheduled in from next week with a Principal Tour scheduled for next Tuesday.

School Improvement Planning School Improvement Planning

Strategic priorities align with Equity and Excellence Strategy. The 2025 Annual Improvement Plan has been finalised. The two improvement priorities are to increase the A-C achievement of students in Year 7-9 and to increase the engagement and attendance of all students. Leaders have been visiting classrooms to identify behaviours of assessment literate students. Already, leaders have noted significant student and teacher behaviours in classrooms that indicate assessment literacy in our students. A key pillar of the Equity and Excellence Strategy is improving the outcomes for indigenous students and closing the gap on achievement and attendance. I spoke last meeting about the work we are doing in this area attracting attention of our regional and central office. I have been asked to speak to a gathering of principals tomorrow to discuss specifics of our practice with supporting indigenous students.

NAPLAN

2025 Scheduled NAPLAN tests are now completed for our Year 7 and 9 students. Catch up tests are scheduled for the coming days for students who have missed tests. NAPLAN gives the system important information about how our students are progressing against the Australian Curriculum, parents information on how their child is progressing on Literacy and Numeracy development and schools an opportunity to measure assessment agreement between assessments.

Maximising Learning Days for Students

After a smooth start to the year, we have seen an escalation in students who are not engaging in programs and following school code of conduct. While the target has been to decrease the number of School Disciplinary Absences and the days lost to learning, this has not been the case in the last three weeks. Traditionally, assessment time and NAPLAN are the highest rates of Suspension in Qld State Schools. This afternoon, staff had a closer look at The Resilience Project, a capacity building wellbeing program being trialled for our students in year 9.

Student Leadership

Student leaders from St Helens and Maryborough West SS will attend Aldridge on Wednesday to participate in a leadership session with the Aldridge student leadership group. This will be a great experience for both our student leaders and those from the visiting schools.

	<p>School Attendance and Engagement</p> <p>While student attendance has decreased significantly over previous weeks with health issues and COVID, and disciplinary absences, attendance remains above 80% for term 1. Successful Swimming Carnival – over 300 students at school, engaging activities.</p> <p>Songwriting Project</p> <p>The Songwriting project has begun for 2025 today with students composing, performing and recording songs for publication. Students work with industry mentors to produce their composition.</p>
<p>General Business</p>	<p>School Excursions have risk management procedures in place to help cover costs for all students when situations arise that students cannot attend the excursion and pull out at a later date. When students are not able to attend at late notice this could incur extra fees for students who have already paid. The shortfall came from discrepancy funding in the budget so those attending did not have to incur additional fees. This funding is no longer available, need to look at implementing other options to cover those additional fees.</p> <p>Equestrian Challenge planning is well underway with the Fraser Coast Show Grounds booked, meetings being held regularly and receiving lots of interest with participants. The Equestrian Challenge raises good funds for the P & C and promoting our school. Food vendors being organised by Amanda.</p> <p>Cash for cans is up and running and will follow up with Will or Ryan to see how it is progressing.</p> <p>Fraser coast discrepancy funding is available through the Fraser Coast Regional Council of up to \$5000. If needing assistance in apply for this funding Lew O”briens office can lodge the application on our behalf.</p> <p>Fete discussed and looked at holding the school fete later in Term 3. Enquiring whether an itinerary was kept from the previous Fete. Sharon Moller and the school leaders organised the event. Robyn to contact Sharon for any information which may be kept on file. Will forward to our 2025 school leaders if available.</p> <p>Concerns regarding not all school leaders having the new formal uniforms and discussions again also regarding shoes and socks. Letter has been sent to student leaders parents/caregivers to inform them of the procedures in regard to purchasing the uniforms. Should there be strategies put in place to encourage our leaders to attend meetings and have correct formal uniforms when they accept the position of school leader? Strategies to be discussed further and follow up with parents/caregivers of our school leaders who have not yet purchased the full formal uniform.</p>
<p>Date of next meeting</p>	<p>Monday the 28th of April 2025</p>
<p>Meeting Close</p>	<p>5.45 pm</p>

	<p>Motions from the meeting:</p> <p>Motion that the minutes of the last meeting held be carried as printed - Carried</p> <p>Motion to accept inwards and outwards correspondence – Carried</p> <p>Motion to accept the P &C financial statements and accounts for payment to be ratified – Carried</p> <p>Motion to accept Principals Report - Carried</p>
<p>Minutes endorsed as True and Correct</p>	<p>President Megan Maher</p>