

General Meeting Minutes
Aldridge State High School P&C Association

Agenda Item	
Date:	21 st of July 2025
Venue:	Aldridge State High School Conference Room
Opening and welcome by the Chair	Opening: Megan Maher
Opened at:	5.03pm
Present:	David Burns, Emily Baumann, Robyn Nicol, Megan Maher, Ashley Johnstone, Amanda Wilcox, Jenny Milzewski, Sandy Holt & Michelle Wolter.
Apologies:	Jessica Gunn & Ella Fitzgerald
Minutes of last meeting read	<p>The minutes of the last meeting held on the 16th of June 2025 be adopted as printed</p> <p>Moved: Amanda Wilcox Seconded: Robyn Nicol Carried</p>
Business arising from the minutes of the previous general meeting	<p>Business arising from previous minutes.</p> <p>Standard letter nearly completed to email to all staff in regard to donations</p> <p>Best interest for term deposit – discuss in Treasurers Report</p> <p>QAST membership paid</p> <p>Volunteers, Dan Lourigan, David Burns & Caroline Novakay assisted at QYAEC</p>
Correspondence received since the previous general meeting	<p>List of correspondence as per tabled overview</p> <p>Motion to accept inward and outward correspondence</p> <p>Moved: Jenny Milzewski Seconded: Michelle Wolter Carried</p>

Business arising from correspondence	<p>Nominate fees \$21,2944 from QYAEC was transferred into P & C tuck shop a/c.</p> <p>Previous canteen survey emailed to Amanda and preparing to send out to all staff and students, considering also the opportunity to go in the draw for a canteen voucher when survey returned. Suggestion of breakfast menu available for staff.</p> <p>FCRC Discretionary Fund donated \$500 to assist toward July's Music Night</p>
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	<p>Volunteer Reimbursement for QYAEC been paid</p> <p>End of year financial's provided to ATO and Not For Profit Self Reporting – Income Tax Exempt</p> <p>Completion of P & C Qld Member Survey</p> <p>Term 3 Canteen Menu posted on Web Page and Face Book</p> <p>Refund for scratched rider from QYAEC</p> <p>Calculators ordered for canteen</p> <p>P & C Qld Training and Events Seminar in Bundaberg</p> <p>Jenny Milzewski received Jury Duty notice, exemption letter sent</p> <p>Engraving of trophy by Quail Trophies for QYAEC to be organised by Amanda and P & C to pay for the engraving. Will include name of individual and school</p> <p>Moved: Amanda Wilcox Seconded: Sandy Holt Carried</p> <p>Amanda Wilcox request assistance towards School Boys Hockey Championship – Discuss General Business</p>						
<p>Treasurer's report and financial statements for P&C and Canteen, and any business arising from these.</p>	<p style="text-align: right;">Balance as at 30th of June 2025</p> <table> <tr> <td>Canteen Account</td><td style="text-align: right;">\$ 77,381.18</td></tr> <tr> <td>BOS Account</td><td style="text-align: right;">\$ 1,858.18</td></tr> <tr> <td>Term Deposit 50246442 (account)</td><td style="text-align: right;">\$10,074.96 (long service leave account)</td></tr> </table> <p>Term deposit Matured on the 17th of May 2025 and is in a holding facility. Robyn has approached other banks and the best they can offer is up to 4% per annum for 12 months term deposit.</p> <p>Robyn to contact our existing bank and ask them to consider a higher interest rate</p> <p>Motion to accept the P&C Financial Statements and accounts for payment to be ratified.</p> <p>Moved: Robyn Nicol Seconded: Sandy Holt Carried</p> <p>The President and treasurer to certify original bank statement for all Bank accounts. The President and treasurer to certify original bank statement for all Bank accounts.</p>	Canteen Account	\$ 77,381.18	BOS Account	\$ 1,858.18	Term Deposit 50246442 (account)	\$10,074.96 (long service leave account)
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Canteen Report	<p>Report by Sandy Holt</p> <p>We all had a good break and are back into the swing of things. Daily takings still sitting around \$1400 apart from last Friday we took \$1860 with the volleyball here. We have a couple of catering events coming up. Menu has been updated for winter. The new ice teas are not as popular so when we sell out we will get Lipton's back again. We also have an extra special alternate Tuesday and Thursday. So keep an eye out for them</p>
Principal' Report	<p>Current Enrolment 571</p> <p>Year 7 Enrolments 2026</p> <p>Enrolments continue to build for 2026 with 73 currently registered as futures, a healthy number of Year 7s for this time of the year. Another Principal's Tour is scheduled for Monday 4th August at 3.30pm. The previous Principal tour was well supported by parents and families. Another transition afternoon is planned for 5th August for enrolled students to experience a Drama session.</p> <p>School Improvement Term 2 Reporting has been completed and parent teacher interviews are scheduled for Week 4 Wednesday 6th August. While there are encouraging results in years 7 and 8, the year 9 results are disappointing on the back of low attendance, behaviour and effort.</p> <p>School Opinion Surveys 2025</p> <p>The School Opinion Surveys will open from next week for Students, Parents and Staff. The surveys provide valuable information as to client satisfaction with the performance of the school. The surveys are undertaken confidentially online using a secure link emailed to parent contact emails. The survey links are sent this week, surveys open 28th July and close 22nd August.</p> <p>Whole School Sport</p> <p>The Aldridge Track and Field team will compete at the 10-19years Maryborough District Track and Field Trials at the Jock Anderson Oval on Thursday 31st and Friday 1st August.</p> <p>RYDA Workshops</p> <p>The RYDA workshops are coming up for year 10 students. These are highly valuable sessions for students in a mix of hands on and theoretical road safety messaging. This activity is free thanks to significant sponsorship and community fundraising efforts. Sadly, many students treat the day as a holiday and do not attend.</p>

	<p>Maximising Learning Days for Students</p> <p>Behaviour data for term 2 indicates a reduction in the number of daily incidents across the school over all comparative to 2024 at the same time and last term. There have been a significant number of incidents relating to the toilets with students out of class and resulting in damage. We are tracking student movement data out of classrooms.</p> <p>Student Leadership</p> <p>Student leaders have been involved in the FCRC student leaders meetings, working on a legacy project for 2025, a sporting event. The mayor's leaders breakfast is scheduled for Aldridge SHS this term.</p> <p>School Attendance and Engagement</p> <p>Student attendance is at 80%. There are good numbers of students in each year level with 100% attendance. Attendance incentive draws remain in place each term for students above 90% and over 95% at end of term.</p> <p>Human Resources</p> <p>Mr Inglis has returned to his Deputy Principal position at school. Anita Schubert has taken up duty in the Business Manager position replacing Cynthia Jones. Christine Wright has been appointed to the vacant admin officer position.</p>
General Business	<p>The QYAEC was a huge success and positive feedback was heard. We had nominations coming from quite a distance away. Janeen sent her apologies for tonight as she had to go away unexpectedly. The canteen and the equestrian event at this point in time saw a combined profit of \$5628.74</p> <p>Amanda Wilcox requested a donation to assist towards the costs Mitchell Wilcox will incur to attend the School Boys Hockey Championship in Canberra from the 3rd to the 9th of August. Megan was under the impression that no donations were being made towards sporting/school events at this time. There has always been available the P & C Student Representation Policy and Application which offers financial support to its students who participate individually at a state, national and international level in Queensland Department of Education sanctioned events upon written request to the Association.</p> <p>This policy is designed to recognise and support individual students' achievements. Robyn provided Megan with a copy of the Student Representation Policy</p> <p>Future P & C General Meeting times to change back to 4.30pm. Robyn to advise Jessie Hodgkinson</p> <p>Break in C Block, police were notified and attended. A school fence needs to be looked into further due to incidents occurring.</p>
Date of next meeting	Monday the 25 th of August 2025 at 4.30pm
Meeting Close	6.08 pm

	<p>Motions from the meeting:</p> <p>Motion that the minutes of the last meeting held be carried as printed - Carried</p> <p>Motion to accept inwards and outwards correspondence – Carried</p> <p>Motion to accept the P &C financial statements and accounts for payment to be ratified – Carried</p> <p>Motion to accept Principals Report - Carried</p>
<p>Minutes endorsed as True and Correct</p>	<p>President</p> <p>Megan Maher</p>