

2026 Annual General Meeting Minutes of Aldridge State High School P & C Association



Date	23 rd of March 2026
Venue	Aldridge State High School Admin Building
Chair	Welcome by Megan Maher
Time	4.20pm
Present	Amanda Wilcox, Robyn Nicol, Megan Maher, David Burns, Jenny Milzewski, Sandy Holt, Emily Baumann, Michelle Wolters & Tracie Rodgers
Apologies	Jessica Gunn
Minutes of last AGM	The minutes of the previous Annual General Meeting held on 17 th March 2025 were read by those present. Motion to move that the minutes be accepted as a true and a correct record of the meeting. Moved: Robyn Nicol Seconded: Michelle Wolters – Carried
Business arising	No Business arising out of the minutes of the previous Annual General Meeting
Treasurer's Report	Receipt and adoption of the Association's audited annual financial statements and financial report. Motion that the annual financial statements & financial report be accepted. Moved: Tracie Rodgers Seconded: Sandy Holt – Carried
Reports	Receipt and adoption of President's annual report As attached Motion to accept the Report Moved: Robyn Nicol Seconded: Amanda Wilcox – Carried
Members	Motion to accept all applications for membership – new and renewed Moved: Jenny Milzewski Seconded: Robyn Nicol – Carried
Election of Officers	Meeting turned over to Principal David Burns for election of Office Bearers President: Emily Brauman nominated Megan Maher. Jenny Milzewski seconded - Carried Megan Maher Accepted – Duly Elected Vice President: Vacant Treasurer: Robyn Nicol nominated Jenny Milzewski, Sandy Holt seconded– Carried Jenny Milzewski Accepted – Duly elected Secretary: Robyn Nicol nominated Amanda Wilcox, Jenny Milzewski seconded – Carried Amanda Wilcox Accepted – Duly Elected

	Meeting turned back to 2026 President Megan Maher
Bank Signatories	<p>The signatories on the Tuckshop Bank Account will alter, Megan Maher will remain as existing signatory and Jenny Milzewski will be added as a new signatory. Tracie Rodgers to be removed.</p> <p>The signatories on the Business On Line Saver Bank Account will alter, Megan Maher will remain as existing signatory and Jenny Milzewski will be added as a new signatory. Tracie Rodgers to be removed.</p> <p>Moved: Robyn Nicol Seconded: Amanda Wilcox – Carried</p>
Continuing Subcommittee	<p>Confirmation of continuing subcommittees of the Association if any</p> <p>Not Applicable</p>
Auditor	<p>Appointment of the Association's Auditor – Janet Childs & Associates</p> <p>Motion to pay Janet Childs 2025 invoice for \$495.00</p> <p>Moved: Jenny Milzewski Seconded: Michelle Wolter– Carried</p>
Risk Management	<p>Adoption of the 2026 Student Protection Risk Management Strategy – amended to include 10 Safe Child Standards and signed by President & Principal</p> <p>Completed Student Protection Risk Management Annual Checklist</p> <p>P & C compliance report for the financial year (Completed Compliance Report)</p> <p>Moved: Amanda Wilcox Seconded: Sandy Holt – Carried</p>
Constitution	<p>New Parents & Citizens Association Constitution delayed by DOE to be released in Term 2</p> <p>February 2026 P & C Accounting Manual updated to include closing of Small Business Clearing House and superannuation to be paid with each pay cycle commencing 1st of July 2026</p>
Asbestos Awareness	Asbestos Awareness Education training undertaken by Principal for P & C Members - training held and Asbestos Attendance Register 2026 completed
General Business	Nil
Meeting closed	4.50 pm
Minutes Endorsed as true and correct	President's Signature.... Megan Maher
Next Meeting	22 nd of March 2027

