


**General Meeting Minutes
of Aldridge State High School P&C Association**

Agenda Item	
Date	9 th February 2016
Venue	Aldridge State High School
Opening and welcome by the Chair	Ross Higgins
Opened at	6.35pm
Present	Ross Higgins, Tracie Rodgers, Leeanne McIndoe, Chris Whiting, Jenny Milzewski and Theresa Hatchman. Special Guest – David Ethell
Apologies	Anna Clark, Raelene Allan
Minutes of last meeting read	Leeanne McIndoe moved and Tracie Rodgers seconded that the minutes of the last meeting held on the 10 November 2015 be carried as printed – Carried
Business arising from the minutes of the previous general meeting	CCTV – Implementation of cameras will be put on hold and will be discussed at a later date. Point of Sale equipment deemed as also being an effective security measure as well as more beneficial to the Canteen as a whole. This matter will be continued and investigated further.
Correspondence received since the previous general meeting - Inward (as listed) Outward (as listed)	Coca-Cola Amatil REST x 2 CBA x 8 Carbine Media – yearly planner Nisbet Catalogue x 2 Canteen Newsletter Cadbury Fundraiser Fraser Coast Foodservice – Partner with the Best School Products Australia Catalogue ATO - March BAS lodgement LW Reid - uniforms Letter – ASHS Volleyball endorsement letter Monthly Accounts
Business arising from the correspondence	All BAS Statements have been lodged and are up-to- date since the lodgement problem has been fixed
Confirmation of executive committee's decisions (if any)	Slush Puppy machine to be installed as soon as possible to capitalise on cheaper installation option offered by vendor. Advertisement has been put into the School Newsletter for position for Canteen Treasurer/P&C Administration Assistant as per discussions last year.

<p>Treasurer's report and financial statement, and any business arising from these.</p>	<p>Attached November 2015 \$11669.15 December 2015 \$ 9717.33 Term Deposit \$55000 – Due 19th March 2016 - to be re- invested Motion for the P&C to pay out the loan from the school using the Entitlements Account and the Improvements Account to simplify the accounting process and tidy accounts. Leeanne McIndoe moved and Theresa Hatchman seconded the motion. Carried</p>
<p>Canteen report and financial statements and any business arising from these.</p>	<p>Financial Report Attached November 2015 \$87407.25 December 2015 \$58376.68 Canteen Report Attached Motion to buy uniforms from the cheapest source since all local retailers now import from overseas. Chris Whiting moved and Jenny Milzewski seconded the motion. Carried Leeanne McIndoe moved and Jenny Milzewski seconded that all the financial statements as distributed be received and the accounts for payment be ratified Carried</p>
<p>Principal's Report</p>	<p>Report Attached Ross advised that the Great Results Guarantee is now called Investing 4 Success. Endorse <ol style="list-style-type: none"> 1. Investing 4 Success Funds Proposal 2. 2015 Annual Improvement Plan 3. Financial Report Motion was put forward to endorse the above items. Ross Higgins moved and Theresa Hatchman seconded the Motion Carried Chris Whiting moved and Tracie Rodgers seconded that the above reports as distributed and discuss be adopted Carried</p>
<p>Motions on notice</p>	

General Business	<p>David Ethell spoke on behalf of the Volleyball Excellence Program and discussed the challenges of raising funds.</p> <p>Motion to endorse Fundraising efforts for the year for the Volleyball Excellence Program</p> <p>David Ethell moved and Tracie Rodgers seconded the Motion.</p> <p>Carried</p> <p>AGM and General Meeting dates where discussed for the year.</p> <p>AGM – 22.03.16</p> <p>General Meeting – 19.04.16, 10.05.16, 14.06.15, 09.08.16, 13.09.16, 11.10.16 and 08.11.16</p> <p>Fundraising – Due to how well the Canteen is going, the P&C decided not to hold any fundraising this year. This can be reviewed at any stage during the year</p> <p>P&C Administrative Assistant – It was discussed that the principal – Ross and the BSM – Cynthia collate the job applications and take charge of the process filling the administration position.</p> <p>Secretary Duties – It was discussed that until we have appointed a new Secretary, the taking of minutes will be shared between members.</p> <p>The Canteen will be running another competition to keep students interested in ordering their lunches. It was decided that the points from Fraser Coast Foodservices be used to buy vouchers for the Canteen. Chris to make up some forms to be distributed at parade asking the students what they want as a prize. Once the prize is decided then the Canteen will purchase said item. Competition to be implemented as soon as possible for Term One, Two and Three. Can be drawn either at the end of Term Three or early in Term Four.</p> <p>The canteen can go ahead and order vouchers with our vouchers as per normal and we will discuss the cost of prize at a later date.</p>
Applications for membership and recording of new members	<p>Motion was put forward that all new memberships be accepted</p> <p>Leeanne McIndoe moved and Theresa Hatchman seconded the motion.</p> <p>Carried</p>
Date of next meeting	23 rd March 2016
Close	8.00pm
Minutes endorsed as true and correct	<p>President's Signature..... </p>